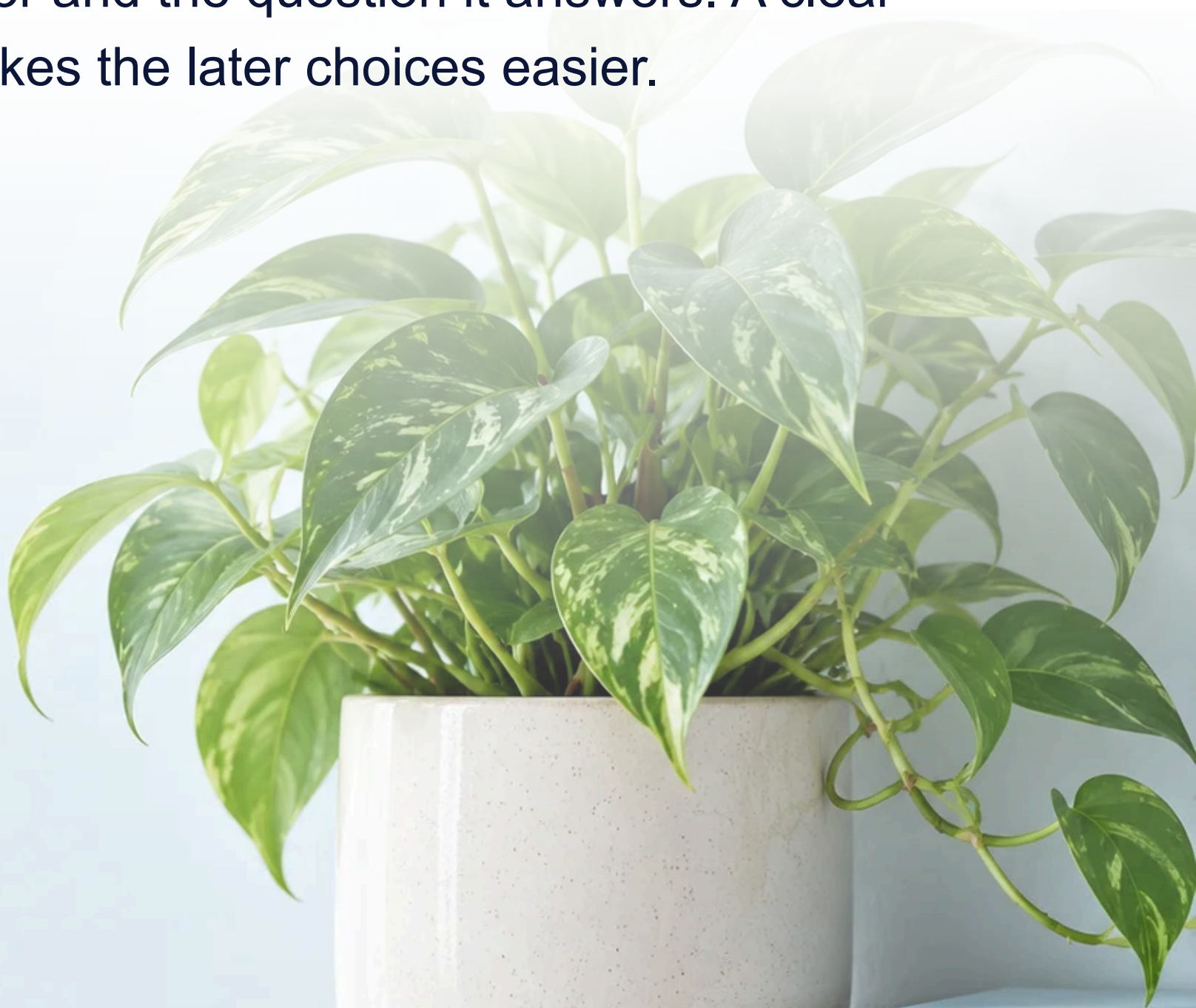


Begin with the reader

Before reviewing color and spacing, state who the material is for and the question it answers. A clear purpose makes the later choices easier.



Check the core claim

Find the main statement and compare it with the source. Narrow wording that goes beyond the evidence and keep necessary qualifications nearby.



Read the sequence

Read headings in order without looking at the body.

Reorder or remove pages when the argument repeats or takes an unexplained turn.

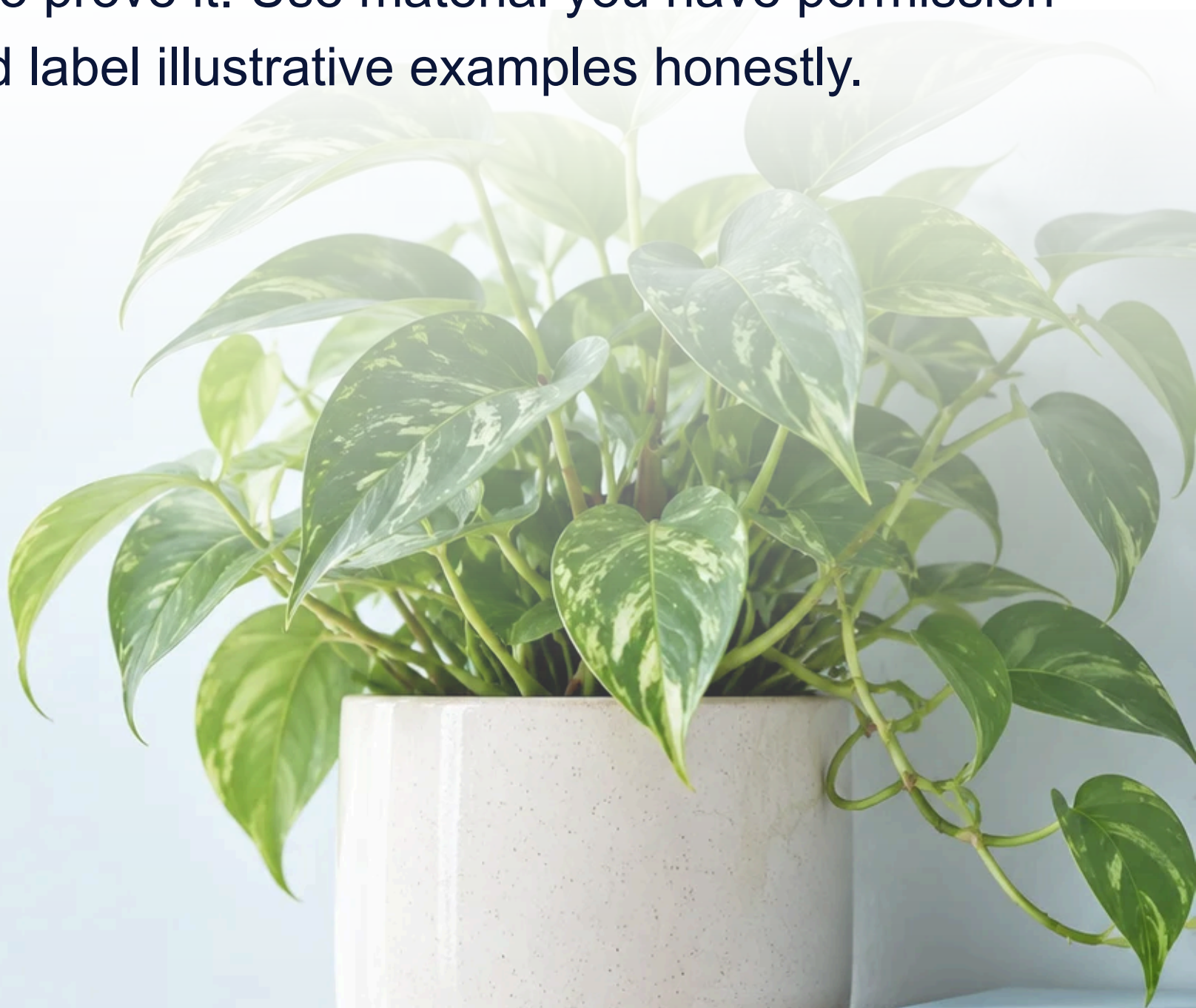


Test the actual page

Read the page at its intended size. Split dense passages, check long words, and choose a layout that gives the important text enough room.

Inspect the visual meaning

Check that images support the content without pretending to prove it. Use material you have permission to share and label illustrative examples honestly.



Open the exported file

Review the completed PDF or image set in order.
Confirm that the words, sequence, crop, and source
context still match the saved project.